

"It's Time to Meet the Moment"



GWS ParkForum 2026

A conservation solutions workshop

THE UNIVERSITY OF
TENNESSEE
KNOXVILLE



October 19–22

Poster Session Information • Poster Specifications & Instructions

Poster Session Must-Knows

Location & Time: In the Poster Session Hallway as indicated on the diagram below from 1:30pm Monday, October 19, through 12:00p Thursday, October 22. Posters will be available for continuous viewing during this time.

Set-up: 10:00a–1:30p, Monday, October 19. This is the preferred set-up period. If you have to set yours up later, that's OK. You will be assigned a spot by the organizers; check in at the Registration Desk.

Tear-down: 12:00–1:30p, Thursday, October 22. All Posters must be down by 1:30. We prefer that you take your Poster home to re-use or recycle, but if you cannot, we will recycle it for you.

Poster Reception: 5:00–6:00p, Tuesday, October 20. You can stand by your Poster to answer questions whenever you want, but the Poster Reception is the prime time to do this—optional, but highly recommended. Complimentary beverages and snacks will be served to encourage attendees to come and view the Posters.

Poster Specifications & Required Elements

Size & orientation: Maximum page size is 36x44 (36 inches wide by 44 inches tall)—this is called a “portrait” orientation. Many wide-format printers use 36-inch-wide paper. When laying out your Poster remember to leave some margins on all four sides.

- **Required elements:**
 - **Title bar.** Your Poster's title should be in letters around 3–4 inches high (a 144-point font works), preferably not all-caps, running across the top of the Poster.
 - **Author affiliations.** In a line immediately below the title bar, give the authors' names and affiliations in smaller type (say, 72-point). If there is more than one author, designate one as Corresponding Author.
 - **“For more information” element:** Somewhere on the Poster there should be an element that people can use to get more information or to follow up with you. It could be done by including the Corresponding Author's email in the author affiliation line. Or you could identify the Corresponding Author & email in a separate box elsewhere on the Poster. Or you could add a “For more information” QR code somewhere.
- **Poster Display:** You will affix your Poster to the fabric-covered wall in the Poster Hallway. Come prepared with pushpins or thumbtacks for all four corners of the Poster.
- **Handouts, business cards, etc.:** Because of limited space, we will not have tables or chairs for the use of presenters in the Poster Session. If you have handouts or business cards to go with your Poster, we ask that you devise some method to hold them (an envelope? a small lightweight basket?) that you can attach to the wall directly beneath your Poster—there will be room. Bring sufficient pushpins or thumbtacks, or double-sided sticky Velcro tape.

Help us share your Poster farther and wider

Please make a PDF of your Poster and submit it to info@georgewright.org. We will share your Poster on the workshop website as part of a virtual “library” of the presentations given at ParkForum 2026 that anyone can access and follow up with you with questions.

Need help? Design inspiration? Here are a few tutorials you can try

- [Research Poster Guide from the University of Illinois](#)
- [Ohio State University Guide to scientific posters](#)
- [Guide from UC Davis on poster design for an undergraduate course](#)

UT Conference Center 4th Floor
GWS ParkForum meeting rooms highlighted in yellow

Posters will be presented in the space marked “Poster Session Hallway”

